



Creekstone Montessori School (CMS) Board of Directors

Board Meeting Notes/Minutes

August 18th, 2025, 5:00 p.m.- 7:00 p.m. (CDT)

| Item No. | Item, Conveyor(s), Description | Specifics |
|----------|---|---|
| I. | Call to Order <i>Perry Sekus, Chair</i> | Welcome Establish Quorum: Perry Sekus, Michelle Sturm, Katelyn Reynolds, Elissa Behnke, Tina Duerkop, Danielle Mandelkow, Cait Larsen, Erica Westfield, Mandy Williams, Ted LaFrance Pledge of Allegiance Mission Statement Approval of Meeting Agenda Motion: Tina Duerkop Second: Cait Larsen Motion Carries 5/0 |
| II. | Public Comments | Open No Public Comments 1 Public Attendee |
| III. | Conflict of Interest <i>Perry Sekus, Chair</i> | Conflict of Interest Review None Presented |
| IV. | Consent Agenda <i>Perry Sekus, Chair</i> | Consent Agenda: July 21, 2025 Annual Meeting Minutes <i>Motion to approve Consent Agenda as presented.</i> Motion: Perry Sekus Second: Tina Duerkop Motion Carries 6/0 |
| V. | Board Policy Review and Adoption <i>Perry Sekus, Chair</i> <i>Michelle Sturm, Executive Director</i> | First Reading Employee Manual Emergency Management Plan Final Reading 514 Bullying Prohibition Policy |

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- 515 [Protection and Privacy of Pupil Records](#)
 - 516 [Student Medication](#)
 - 524 [Internet Acceptable Use and Safety Policy and Internet Use Agreement – Student Form / Employee Form](#)
 - 503 [Student Attendance](#)
 - 506 [Student Discipline](#)

Motion to approve above policies [514, 515, 516, 524, 503, and 506]

Motion: Perry Sekus
 Second: Tina Duerkop
 Motion Carries 6/0

VI. Business of the Board

Finance

*Ted LaFrance, Treasurer
 Joseph Sovine, EdFinMN*

Finance Update

Currently in FY25 Financial Audit by EdFin MN

Motion to accept check register.

Motion: Ted LaFrance
 Second: Perry Sekus
 Motion Carries 6/0

Governance

*Perry Sekus, Chair
 Dr. Michelle Sturm,
 Executive Director/Head of School*

Governance Update

No updates

Administration Report & Updates

*Dr. Michelle Sturm,
 Executive Director/Head of School*

Report and Updates

Updates on facilities, community work day participation, enrollment, etc.

*Danielle Mandelkow,
 Director of Special Education*

Report and Updates

Updates on staffing, curriculum, SPED related service provider contracts, schoolwide assessment plan

*Elissa Behnke,
 Director of Montessori*

Report and Updates

Discussion of enrollment and balancing of Montessori classrooms

VIII. Authorizer

Dr. David Peterson, MOChA Managing

Comments

Commented on Board planning for the school's future both short

Director

and long term

IX. Adjournment

Tina Duerkop, Secretary

Recap Action Items:

- Michelle will share Creekstone Policies Document with board members

Next Meeting Date(s): Regular Board Meeting - September 22nd, 2025

Motion to Adjourn: Tina Duerkop

Second: Perry Sekus

Motion Carries 6/0
