



Creekstone Montessori School (CMS) Board of Directors

Board Meeting Notes/Minutes

September 22nd, 2025, 5:00 p.m.- 7:00 p.m. (CDT)

Item No.	Item, Conveyor(s), Description	Specifics
I.	Call to Order <i>Perry Sekus, Chair</i>	Welcome Establish Quorum: Perry Sekus, Michelle Sturm, Elissa Behnke, Tina Duerkop, Danielle Mandelkow, Ted LaFrance, Cait Larsen, Erica Westfield Pledge of Allegiance Mission Statement Approval of Meeting Agenda Motion: Perry Sekus Second: Cait Larsen Motion Carries 5/0
II.	Public Comments	Open No Public Comments No Public Attendees
III.	Conflict of Interest <i>Perry Sekus, Chair</i>	Conflict of Interest Review None Presented
IV.	Consent Agenda <i>Perry Sekus, Chair</i>	Consent Agenda: August 18th, 2025 Annual Meeting Minutes <i>Motion to approve Consent Agenda as presented.</i> Motion: Perry Sekus Second: Ted LaFrance Motion Carries 5/0
V.	Board Policy Review and Adoption <i>Perry Sekus, Chair</i> <i>Michelle Sturm, Executive Director</i>	First Reading 526 Hazing Prohibition 531 The Pledge of Allegiance 532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds 533 Wellness 535.1 Restrictive Use Procedures

Final Reading for Above Policies

October 20th, 2025 Board Meeting

Final Reading

[Employee Manual](#)

[Emergency Management Plan](#)

Motion to approve Employee Manual and Emergency Management Plan as presented.

Motion: Tina Duerkop

Second: Ted LaFrance

Motion Carries 5/0

VI. Business of the Board

Finance

*Ted LaFrance, Treasurer
Joseph Sovine, EdFinMN*

Finance Update

Ted LaFrance gave finance update

Motion to approve Financial Report as well as August Check Register as presented.

Motion: Ted LaFrance

Second: Erika Westfield

Motion Carries 5/0

Governance

*Perry Sekus, Chair
Dr. Michelle Sturm,
Executive Director/Head of School*

Report and Updates

Update website to reflect new Board Members

Administration Report & Updates

*Dr. Michelle Sturm,
Executive Director/Head of School*

Governance Update

Enrollment:

- Red Wing Shoe Grant for 3 and 4 year old enrollment has been beneficial from a financial as well as classroom perspective

Facilities Update

- Ongoing conversations with LSS about using top floor of LSS/Anderson Building

*Danielle Mandelkow,
Director of Special Education*

Report and Updates

- MCA Scores Report Review/Discussion

*Elissa Behnke,
Director of Montessori*

Report and Updates

- Positive buzz about Creekstone
-

-
- A few grants on the horizon

Katelyn Reynolds,
Director of Operations

Report and Updates

VII. Other Business
Board

No other business

VIII. Authorizer
Dr. David Peterson, MOChA Managing Director

Comments

- Meeting recap
- Policies: Creekstone doing a great job of keeping abreast of legislative changes/expectations
- Academic Performance:
 - Keep in perspective with the other 2 aspects of success: Financial and Montessori

IX. Adjournment
Tina Duerkop, Secretary

Recap Action Items:

- New Policies: Please read new policies and share any notes with Michelle and/or Katelyn by 10/13
(Preferred format for feedback: Add comments on the document)
- Update website to reflect new Board Members

Next Meeting Date(s): Regular Board Meeting - October 20th, 2025

Motion to Adjourn: Perry Sekus

Second: Tina Duerkop

Motion Carries 5/0
