



Creekstone Montessori School (CMS) Board of Directors

Regular Meeting Minutes

Monday, July 17, 2023, 6:00pm-8:00pm (CDT)

Hybrid Meeting
In-Person Joining Info

Creekstone Montessori School
5225 US Hwy 61 Suite 3
Red Wing, MN 55066

Virtual Google Meet Joining Info

Video Call Link: <https://meet.google.com/omx-dauu-bjn>

Or dial: **(US) +1 530-639-0013 PIN: 588 546 507#**

 **July 17, 2023 Creekstone Regular Board Meeting Agenda Packet**

Item No.	Item, Conveyor(s), Description
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I.	Call to Order <i>Elissa Behnke, Chair</i>
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| | <ul style="list-style-type: none">• Welcome - 6:04pm• Establish Quorum - Perry, Ted, Sheena, Ron, Elissa, Beth, Dave (Ex-officio)<ul style="list-style-type: none">○ Beth will become Ex-officio; Ron will remain until we fill the HoS position• Pledge of Allegiance• Mission Statement• Approval of Meeting Agenda<ul style="list-style-type: none">○ Motion made by Perry; second by Ron; passes 6-0 |
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II.	Public Comments
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	Open - none
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III.	Consent Agenda <i>Elissa Behnke, Chair</i>
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	<u>Consent Agenda:</u>
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| | <ul style="list-style-type: none">• CMS April 17, 2023 Regular Board Meeting Minutes• CMS May 22, 2023 Special Board Meeting Minutes• CMS May 22, 2023 Annual Meeting Minutes• CMS June 23, 2023 Special Board Meeting Minutes• CMS Revised Regular Board Meeting Schedule 09.2022-09.2023• Becky Gerdes Executive Director Position Letter of Rescindment• Beth Borgen Creekstone Board of Directors Letter of Resignation |
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- Beth Borgen Interim Operations Director Independent Contractor Agreement
 - David Conrad Independent Contractor Agreement
 - David Conrad Interim Executive Director Evaluation
 - Motion to approve Consent Agenda with amendment to remove David Conrad Independent Contractor Agreement
 - Motion by Ron; Second by Ted 5-0
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IV. Board Policy Review and Adoption *Beth Borgen, Director*

1st Reading:

Policy 501 - Weapons
Policy 504 - Dress and Appearance
Policy 506 - Student Discipline
Policy 507 - Corporal Punishment
Policy 525 - Violence Prevention

V. Business of the Board

Finance Update *Ted LaFrance, Treasurer*

Motion to accept June 2023 Check Register statement dated June 13, 2023.

- Motion by Perry; second by Ted; motion passes 5-0

Finance Committee Recommendation: Consider motion to approve seeking and securing a line of credit funding not to exceed \$150,000 from Merchants Bank in order to ease cash flow constraints as we wait for disbursement of State holdback payments.

- Motion by Perry; second by Ron; passes 5-0

Governance *Elissa Behnke, Chair*

Motion to designate an Identified Official with Authority (IOWA) to authorize user access to State of Minnesota Education secure websites for the Creekstone organization and complete and submit EDIAM board resolution to MDE as presented.

Motion to designate Beth Borgen as Identified official with Authority until the HoS position is filled.

- Motion by Ted; second by Perry; motion passes 5-0

Administrative Report & Updates *Kelsie Kuyath, Director of Compliance & Administrative Services; Danielle Mandelkow, Special Education Coordinator*

- See document: [Special Education, Student Services & Assessment Report July 17, 2023.pdf](#)

Enrollment Update - Kelsie Kuyath

- See document: [2023-2024 Student Enrollment Numbers 7.11.23 .pdf](#)

2023-2024 Creekstone Annual Calendar

Motion to approve 2023-2024 Creekstone Annual School Calendar revisions as presented including a start time of 7:45am and end time of 2:00pm.

- Motion by Perry; second by Ted; motion carries 5-0

Interim Executive Director Report & Updates *David Conrad, Former Interim Executive Director,*

Consultant

- See document (need to attach)
- Police Training/Security update
- Renovations are currently underway at CMS (funded by LSS)

Interim Operations Director Report & Updates *Beth Borgen, Interim Operations Director*

VI. Other Business *Elissa Behnke, Chair*

- Updates
 - Discussion
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VII. Authorizer *Dr. David Peterson, MOChA Managing Director*

- Updates and Comments
 - MOChA Site Visit Report 04.12.23 - [MOChA Site Vist Report 04.12.23.pdf](#)
 - Creekstone Board Meeting Observations - [Creekstone Board Meeting Observations 04.17.23.pdf](#)
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VIII. Adjournment *Sheena Tisland, Secretary*

- Recap Action Items
 - Next Meeting Date(s): Regular Board Meeting - August 21, 2023
 - Motion to adjourn by Perry
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IX. Closed Executive Board Session - Board

Personnel - not needed
