



# Creekstone Montessori School (CMS) Board of Directors

## Regular Meeting Minutes

Monday, December 18, 2023, 5:00 p.m.- 7:00 p.m. (CDT)

Hybrid Meeting  
In-Person Joining Info

**Creekstone Montessori School**  
**5225 US Hwy 61, Suite 3**  
**Red Wing, MN 55066**

Virtual Google Meet Joining Info:

**Video Call Link:** <https://meet.google.com/hoc-muaq-woa>

Or dial: : (US) +1 919-275-2076 PIN: 211 570 221#

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Item No.	Item, Conveyor(s), Description
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I.	<b>Call to Order</b> <i>Perry Sekus, Chair</i>
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|  | <ul style="list-style-type: none"><li>• Welcome - 5:04</li><li>• Establish Quorum - Perry, Nancy, Ted, Elissa, Sheena, Kelsie K, Dr. Dave Peterson, Mandy Williams</li><li>• Pledge of Allegiance</li><li>• Mission Statement</li><li>• Approval of Meeting Agenda - Ted moves; Perry seconds; motion carries 3-0</li></ul> |
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II.	<b>Public Comments</b> - none
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III.	<b>Consent Agenda</b> <i>Perry Sekus, Chair</i>
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November 27, 2023 Regular Meeting Minutes

*Motion to approve Consent Agenda as presented.* - Sheena motions; Ted seconds; motion carries 3-0

IV.	<b>Board Policy Review and Adoption</b> <i>Perry Sekus, Chair</i>
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**1st Reading:**

Policy 535.1 - Restrictive Use Procedures Policy

V.	<b>Business of the Board</b>
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**Finance Update** *Ted LaFrance, Treasurer; Joseph Sovine, EdFinMN*

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|  | <ul style="list-style-type: none"><li>• <i>Motion to accept Financial Statements dated November 30, 2023.</i> - Sheena motions; Ted</li></ul> |
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seconds; motion carries 3-0

**Governance** *Perry Sekus, Chair; Nancy Dana, Interim Executive Director; Elissa Behnke, Interim Operations Director*

- **Annual School Report**
- *Motion to accept Annual School Report for the Inaugural 2022-2023 Academic Year and its submission to Minnesota Department of Education.* - Sheena motions; Ted seconds; motion carries 3-0
- **2023-2024 Annual Public Meeting Date**
- *Motion to approve 2023-2024 Annual Public Meeting date as May 20, 2024.* - Sheena motions; Ted seconds; motion carries 3-0
- **MN Licensed Teacher Board Seat Vacancies**
- Nomination to Fill MN Licensed Teacher Board Seat Vacancies
- *Motion to accept MN Licensed Teacher board director nomination(s) and officially seat at the January 15, 2024 Meeting, pending required background check findings.* - Sheena motions; Ted seconds; motion carries 3-0

**Education** *Perry Sekus, Chair; Nancy Dana, Interim Executive Director; Elissa Behnke, Interim Operations Director*

- **World's Best Workforce Plan**
- Reading Goal
- Going Outings Goal
- Equity/Diversity Goal
- *Motion to accept World's Best Workforce Plan for the 2022-2023 academic year and beyond.* - Ted motions; Sheena seconds; motion carries 3-0
- **Adolescent Program**
- A true, Montessori program takes a lot of work; we have done a great job but may need to grow into it.
- We are still very young and may need to focus our efforts on the core pre-K through 6.
- Would we be okay from a staffing and student enrollment standpoint without the Adolescent Program?
  - Replacing the K and replacing the 13 adolescents who would be leaving, we'd be maintaining by acquiring 33 new students. . . but our goal is to grow as well, not just maintain.
- *Motion to forbear the offering of an Adolescent Program (Grades 7-8) beginning in the 2024-2025 Academic Year.* - Perry moves; Ted seconds; motion carries 3-0

**Administration Leadership Team**

*Kelsie Kuyath, Director of Compliance & Administrative Services*

- **Enrollment Report**  
12/18/23 Enrollment Report
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- *Motion to approve the open enrollment period for the 2024-2025 school year as February 15 -29, 2024 and lottery date of March 11, 2024.* - Sheena moves; Ted seconds; motion carries 3-0

**Reports and Updates** *Nancy Dana, Interim Executive Director; Elissa Behnke, Interim Operations Director*

Director Report and Updates 12/18/23

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**VI. Other Business** *Board of Directors*

- Ted spoke with a general contractor in town regarding potential expansion (modular)
  - What might one modular cost? Keep things practical
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**VII. Authorizer** *Dr. David Peterson, MOChA Director*

- Discuss dates for authorizer visit
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**VIII. Adjournment** *Sheena Tisland, Secretary*

- Recap Action Items
  - Next Regular Board Meeting Date - January 22, 2024, 5 p.m.
  - *Motion to Adjourn.* - Sheena moves; Ted seconds; motion carries 3-0
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