



# Creekstone Montessori School (CMS) Board of Directors

## Regular Meeting Minutes

Monday, March 25, 2024, 5:00 p.m.- 7:00 p.m. (CDT)

Hybrid Meeting  
In-Person Joining Info

**Creekstone Montessori School**  
**5225 US Hwy 61, Suite 3**  
**Red Wing, MN 55066**

Virtual Google Meet Joining Info:

Video Call Link: <https://meet.google.com/aad-vmix-trt>  
Or dial: : (US) +1 314-325-6333 PIN: 458 882 202#

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Item No.	Item, Conveyor(s), Description
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I.	<b>Call to Order</b> <i>Perry Sekus, Chair</i>
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|  | <ul style="list-style-type: none"><li>• Welcome - 5:04pm</li><li>• Establish Quorum - Nancy, Elissa, Mandy, Ted, Sheena, Kelsie, Danielle, Dave P</li><li>• Pledge of Allegiance</li><li>• Mission Statement</li><li>• <b>Approval of Meeting Agenda</b><ul style="list-style-type: none"><li>○ Motion by Ted; 2nd by Mandy; Motion carries 4-0</li></ul></li></ul> |
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II.	<b>Public Comments</b> - none
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III.	<b>Conflict of Interest</b> <i>Perry Sekus, Chair</i>
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|  | <ul style="list-style-type: none"><li>• Review</li></ul> |
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IV.	<b>Consent Agenda</b> <i>Perry Sekus, Chair</i>
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|  | <ul style="list-style-type: none"><li>• March 6, 2024 Special Meeting Minutes</li><li>• February 26, 2024 Regular Meeting Minutes</li><li>• <b>Motion to approve Consent Agenda as presented.</b><ul style="list-style-type: none"><li>○ Motion by Perry; 2nd by Sheena; motion carries 4-0</li></ul></li></ul> |
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V.	<b>Business of the Board</b>
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**Finance** *Ted LaFrance, Treasurer; Joseph Sovine, EdFinMN*

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|  | <ul style="list-style-type: none"><li>• <b>Motion to accept Financial Statements dated February 28, 2024.</b><ul style="list-style-type: none"><li>○ Motion by Ted; 2nd by Mandy; motion carries 4-0</li></ul></li></ul> |
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- *Motion to approve the renewal, extension, and terms of contract with Financial Business Partner, EdFinMN, dated July 1, 2024-June 30, 2027.*
    - Motion by Ted; 2nd by Mandy; motion carries 4-0
  - *Finance Committee Recommendation and Motion to approve FY25 preschool tuition increase by 5% (round the half-day fee up to a round number).*
    - Motion by Ted; 2nd by Mandy; motion carries 4-0

**Governance** *Nancy Dana, Interim Executive Director; Elissa Behnke, Interim Operations Director*

- Annual School Calendar
- *Motion to approve 2024-2025 Calendar start and end dates.*
  - Motion by Ted; 2nd by Sheena; motion carries 4-0
- Executive Director/Head Of School Search Update

**Administration Leadership Team** *Kelsie Kuyath, Director of Administrative Services*

- Enrollment Report
- FY24 Food Services Review Report

*Danielle Mandelkow, Assistant Director of Special Education & Student Services and Assessment Coordinator*

- Reports and Updates

*Nancy Dana, Interim Executive Director ; Elissa Behnke, Interim Operations Director*

- Reports and Updates

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**VI. Other Business Board of Directors**

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**VII. Authorizer** *Dr. David Peterson, MOChA Director*

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**VIII. Adjournment** *Sheena Tisland, Secretary*

- Recap Action Items
    - Kelsie will work with Elissa to tweak the calendar
  - Next Regular Board Meeting Date - April 15, 2024 @ 5 p.m.
  - *Motion to Adjourn.*
    - Motion by Perr
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