



Creekstone Montessori School (CMS) Board of Directors

Regular Meeting Minutes

Thursday, May 23, 2024, 5:00 p.m.- 5:30 p.m. (CDT)

In-Person Joining Info

Creekstone Montessori School

5225 US Hwy 61, Suite 3

Red Wing, MN 55066

Virtual Google Meet Joining Info:

Video Call Link: <https://meet.google.com/cch-wtqi-xzm>

Or dial: (US) +1 413-438-4062 PIN: 528 944 315#

Item No.	Item, Conveyor(s), Description
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I.	Call to Order <i>Perry Sekus, Chair</i>
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| | <ul style="list-style-type: none">• Welcome - 5:00• Establish Quorum - Elissa, Sheena, Ted, Mandy, Nancy, Elissa, Kelsie, Danielle, Tina Duerkop• Pledge of Allegiance• Mission Statement• Approval of Meeting Agenda - Ted motions; Sheena 2nds; motion carries 4-0 |
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II.	Public Comments - none
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III.	Conflict of Interest <i>Perry Sekus, Chair</i>
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| | <ul style="list-style-type: none">• Conflict of Interest Review |
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IV.	Consent Agenda <i>Perry Sekus, Chair</i>
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| | <ul style="list-style-type: none">• May 14, 2024 Special Meeting Minutes• April 15, 2024 Regular Meeting Minutes• Motion to approve Consent Agenda as presented. -Sheena moves; Ted seconds; motion carries 4-0 |
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V.	Business of the Board
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	<u>Finance</u>
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	<i>Ted LaFrance, Treasurer</i>
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	<i>Joseph Sovine, EdFinMN</i>
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Finance Update

- Motion to accept Financial Statements dated April 30, 2024.
 - Mandy moves; Ted seconds; motion carries 4-0
- Motion to approve revised FY24 Annual School Budget as presented
 - Ted moves; Mandy seconds; motion carries 4-0
- Motion to adopt proposed FY25 Annual School Budget with ADM of 112, proposed revenue at \$1,822,561, proposed expenses at \$1,787,776 and projected fund balance at \$88,141 (5%)
 - Ted moves; Sheena seconds; motion carries 4-0

Governance

Nancy Dana, Interim Executive Director

MN Licensed Teacher Board Seat Vacancies

- Nomination to Fill MN Licensed Teacher Board Seat Vacancy
- Motion to accept MN Licensed Teacher board director nomination and officially seat Tina Duerkop.
 - Perry moves; Ted seconds; motion carries 4-0

Administration Leadership Team

Nancy Dana, Interim Executive Director

Elissa Behnke, Interim Operations Director

Average Daily Membership (ADM) Enrollment Projections

- Motion to approve ADM Enrollment Projections for School Years 2024-25, 2025-26 and 2026-27 as presented.
 - Ted moves; Mandy seconds - we will postpone to a special meeting

Updates

- Brief Verbal Updates

VI. Authorizer *Dr. David Peterson, MOChA Director*

VII. Adjournment *Sheena Tisland, Secretary*

- Recap Action Items
 - Annual Public Meeting Date - May 23, 2024, Immediately following Board Meeting (separate minutes)
 - Next Regular Board Meeting Date - June 17, 2024 @ 5 p.m.; add special meeting
 - Motion to Adjourn.
 - Sheena moves
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